

404.627.4304 P.O. Box 17628, Atlanta, GA 30316 fcsministries.org

FCS I Focused Community Strategies is a Christian community development organization that partners with under-resourced neighborhoods to provide innovative and holistic development that produces flourishing communities where God's Shalom is present.

# Neighborhood Engagement Coordinator for Historic Thomasville Heights

## **Job Description:**

The Neighborhood Engagement Coordinator for Thomasville Heights will act as an essential conduit between the historic Thomasville community and FCS-led efforts focused on achieving and monitoring the goals set forth in the Historic Thomasville Community Revitalization Plan. This role is integral to enhancing Historic Thomasville residents' well-being. The Coordinator will be responsible for building or enhancing relationships with neighbors, partnering with local leadership to secure robust community engagement—ensuring our actions are synchronized with neighborhood dynamics, initiating and participating in strategic and regular community events. Additionally, identifying potential partners and resources among local businesses, educational institutions, non-profits, and government agencies is critical. These relationships are key to the success of community projects and cultivating a vibrant, unified Historic Thomasville.

## **Key Responsibilities**

- Neighbor Relationship Cultivation: The NC must actively engage with residents of Historic Thomasville, fostering a sense of trust and community. This involves regular communication, understanding their needs and concerns, and working collaboratively towards addressing them. Building strong relationships is foundational to ensuring that the revitalization efforts are community-centered and reflective of the residents' aspirations.
- 2. Local Leadership Partnering: Collaboration with local leaders, whether they are elected officials, heads of neighborhood associations, or informal community leaders, is crucial. The NC should work alongside these figures to mobilize community engagement, ensuring that revitalization efforts are inclusive and representative of the community's diverse voices. This partnership is essential for securing buy-in and active participation from the broader community.
- 3. **Synchronizing Activity with Neighborhood Dynamics:** Understanding the unique dynamics of Historic Thomasville is key to implementing effective revitalization strategies. The NC should be attuned to the social, economic, and cultural nuances of the Historic Thomasville neighborhood, ensuring that the FCS-led efforts complement and enhance these aspects rather than disrupt them. This requires ongoing dialogue with residents and stakeholders to align actions with community needs and aspirations.
- 4. **Initiating and Participating in Strategic Community Events:** Events are a powerful tool for building community spirit, disseminating information, and gathering feedback. The NC will play an active role in organizing or participating in events that foster community cohesion, celebrate local culture, and provide platforms for dialogue on the Revitalization Plan. These events can range from monthly



404.627.4304 P.O. Box 17628, Atlanta, GA 30316 fcsministries.org

neighborhood meetings to neighborhood events, depending on what resonates most with the Historic Thomasville community. The Neighborhood Engagement Coordinator will participate in planning and feedback meetings with FCS, City and Community Partners.

- 5. **Identifying Potential Partners and Resources:** For the Revitalization plan to be successful, partnering with others and creating pathways to harmonize the collective resources that we and others bring to the table is essential. The NC should identify potential partners among local businesses, educational institutions, non-profits, and government agencies that are interested in working together and contributing their resources or expertise to community projects. Establishing these connections can enhance the capacity for impactful initiatives and ensure sustainability.
- 6. Initiate Resource Workshops, Fairs & Services: Identify barriers to essential community needs such as quality employment, childcare, food, housing, etc. Plan and execute an assortment of regularly scheduled opportunities that focuses on Thomasville residents experiencing greater Health Improvement, Academic Preparation & Remediation, Financial Literacy, Economic Mobility, Career Fairs, Homeownership Pathways, Eviction Prevention, Property Tax Assistance, Spiritual Connection, etc to address the community's needs. Serve as a point of contact for residents seeking access to local social services, educational opportunities, and employment resources. Establish a network of support services and coordinate referrals to ensure individuals have access to the necessary resources for personal and professional growth. Create and promote a dynamic Service Provider Resource serving Thomasville residents on a host of needs from utility payments to mental health supports.
- 7. **Cultivating a Vibrant, Connected Community:** Ultimately, all these responsibilities converge towards the goal of cultivating a vibrant and connected Historic Thomasville. This involves not just physical revitalization but also strengthening the social fabric of the community. The NC plays a pivotal role in weaving together diverse interests and perspectives into a cohesive vision for Historic Thomasville's future.
- 8. Advocacy and Outreach: Advocate for policies and opportunities that promote community cohesion, equitable access for all historic Thomasville residents. Conduct outreach efforts to raise awareness about available resources and empower residents to take advantage of these opportunities.
- 9. **Data Analysis and Reporting**: Monitor and evaluate the effectiveness of neighborhood engagement programming, workforce development initiatives, neighborhood employment trends and adjust strategies as needed to maximize impact. Generate reports to assess the impact of initiatives and identify areas for improvement or expansion.
- 10. Leadership and Development : Participating in weekly Neighborhood Engagement Team meetings, quarterly evaluations, utilizing GiANT leadership developmental tools and engaging with the larger FCS Team and Core Directors. The Coordinator must be fiscally responsible and able to initiate accounting for all program expenditures to FCS Accounting. The Coordinator will represent FCS externally in the larger Atlanta nonprofit community with integrity and respect.



404.627.4304 P.O. Box 17628, Atlanta, GA 30316 fcsministries.org

## Job Qualifications:

- Commitment to FCS mission and values of neighboring and holistic place-based development
- Bachelor's degree or 3 years of experience working in community development or related fields.
- Strong organizational skills with the ability to manage multiple projects simultaneously.
- Excellent communication skills (both verbal and written) to effectively engage with diverse groups.
- Strong team chemistry; integrity, fortitude, self-starter and joy
- Proven track record of building relationships with community members and local organizations.
- Knowledge of local resources and networks within Thomasville Heights and Norwood Manor neighborhoods is highly desirable.
- Ability to work flexible hours, including evenings and weekends, as required by community events.
- Clean driving record

#### **Compensation:**

Full-time – 40 hours/week
Starting Salary Range: \$45,000-\$55,000 annually depending on qualifications and experience
Employee health insurance - 100% employer paid
Employee dental insurance - 100% employer paid
Employee \$25K life insurance - 100% employer paid
Employee long-term disability - 100% employer paid
160 hours paid time off annually

## Start Date:

Both parties have understood and agreed to the conditions above.

Interested applicants should submit a Resumé and cover letter detailing their interest in contributing to the Historic Thomasville Heights & Norwood Manor communities to <u>Alexei@fcsministries.org</u>, No Calls Please